

Data Protection Policy

1. Purpose and Scope

This policy aims to ensure that **MIM Construction AB** (MIMsafe) handles personal data in accordance with applicable data protection laws, including GDPR. The policy covers all personal data processed by the company.

2. Definitions

- **Personal Data:** Information that can identify an individual, directly or indirectly.
- **Processing:** Any actions performed on personal data, such as collection, storage, use, transfer, and deletion.

3. Legal Basis for Data Processing

MIM Construction AB processes personal data based on the following legal grounds:

- Consent from the data subject
- Contract
- Legal obligation
- Protection of vital interests
- Public interest or official authority
- Legitimate interest

4. Roles and Responsibilities

- **Data Protection Officer (DPO):** Responsible for monitoring compliance with data protection laws and this policy.
- **Employees:** Responsible for following this policy and reporting any data breaches.

5. Data Protection Principles

MIM Construction AB adheres to the following principles:

- **Lawfulness, Fairness, and Transparency:** Personal data is processed lawfully, fairly, and in a transparent manner.
- **Purpose Limitation:** Personal data is collected for specific, explicit, and legitimate purposes.
- **Data Minimization:** Only necessary personal data is processed.
- **Accuracy:** Personal data is kept accurate and up to date.
- **Storage Limitation:** Personal data is not stored longer than necessary.
- **Integrity and Confidentiality:** Personal data is processed in a way that ensures appropriate security.

6. Security Measures

MIM Construction AB takes technical and organizational measures to protect personal data from unauthorized access, loss, or damage.

7. Rights of Data Subjects

Data subjects have the following rights:

- Right of access
- Right to rectification
- Right to erasure ("right to be forgotten")
- Right to restrict processing
- Right to data portability
- Right to object
- Right not to be subject to automated decision-making

8. Incident Management

In the event of a data breach, MIM Construction AB will take immediate steps to mitigate the damage and report the incident to the relevant supervisory authority within 72 hours.

9. Monitoring and Review

This policy will be regularly monitored and reviewed to ensure it remains up to date and in compliance with applicable laws and regulations.